



## OA DOCUMENT SOLUTIONS

### HOW TO PACKAGE YOUR INDESIGN FILE WITH A PDF WITH BLEED

1. First, open the InDesign document. Go to File, Print.
2. Go to "Marks and Bleeds: on the left side of the box. Check the "Use Document Bleed Settings."
3. Select "Save Preset" and name it BLEED.
4. Select "Cancel." (This will save.)

When Packaging your InDesign file, do everything you normally do. Except, at the end where you check all your checkboxes, make sure to select the PDF Preset as "BLEED." Then package your file!

*yay!*

**Please see  
page two for  
screen shots.**



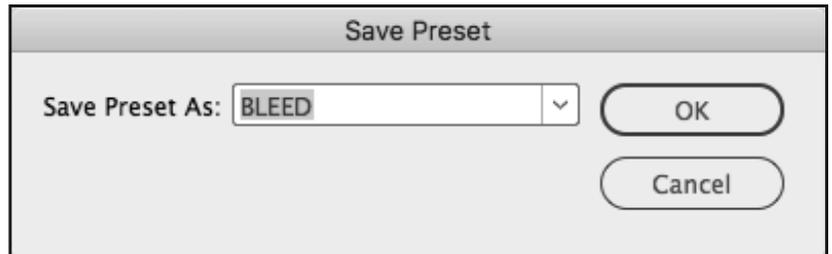
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## REFERENCE SCREENSHOTS

### SEE ITEM #2



### SEE ITEM #3



### FINAL STEP DURING PACKAGING

